



## SUBTITLING - CHECKLIST

We are proud to work with fully qualified, experienced subtitling professionals. Subtitling involves creating subtitles for a video, film, DVD or other file in any language. At Atlas Translations we can provide subtitling in over 175 languages and we use only the most experienced, expert translators/subtitling professionals, each one a native speaker. All of our service providers are specialists in a particular subject – law, medicine, finance, etc. – and we choose the right one for each project. However technical or specialised your material, you can be confident that every detail and nuance will be preserved. Our prices are calculated per minute, based on the length of the recording.

There are all sorts of reasons why you might need our subtitling services, including corporate videos, information or training videos, recorded lectures or conferences, films, and TV series or programmes.

*We refer you to our terms and conditions of business; ask us if you need a copy.*

We advise that you include the following information when communicating with us about your requirements.

- What is the format of the source recording?
- How many recordings are there?
- Which languages are present on the recording(s)?
- Which language/s do you require the subtitles to be in?
- Will this involve any translation?
- What is the subject matter of the recordings?
- How long is each recording? *(Please indicate the number of minutes.)*
- When is your deadline?
- In which format would you like the completed work? *(i.e. do you need the subtitles burnt to the original video, or will srt file creation be sufficient?)*
- Do you have any additional instructions?